

	<b>CITY OF OCEANSIDE</b> Building Division 300 N Coast Highway Oceanside, CA 92054 760-435-3950 <a href="http://www.ci.oceanside.ca.us">www.ci.oceanside.ca.us</a>	2022 CRC
		6/1/2023 - 12/31/2025 <i>Effective Date</i>

## PRE-ROOF AFFIDAVIT

### AFFIDAVIT FOR THE RE-ROOFING OF EXISTING SITE-BUILT SINGLE-FAMILY RESIDENTIAL STRUCTURES DUE TO A PENDING OR IN PROGRESS RAIN EVENT

**Warning: Roofing installed without a pre- roof inspection may subject the contractor and owner to the following:**

1. A code enforcement citation on the property with fines not to exceed \$1000 per day per OMC section 1.14
2. A County covenant recording of this document.
3. A referral to the California State License Board for concealing work without inspection.
4. A building permit that never receives a final inspection approval.

**Contractors are required to consult with the owner PRIOR to using an affidavit method for pre-roof compliance. This form is only to be used for a pending or in progress rain event.**

**Owners Beware: Oceanside is in a region that has severe termite infestations and many roofs have lumber and sheathing have been compromised in as little as a few years. This Affidavit allows your contractor to self-certify that the roof framing and sheathing were not damaged or was properly replaced without city inspection due to a pending rain event.**

**Comprehensive photographic evidence demonstrating code compliance shall accompany this Affidavit AND a rain report document from a reliable source is required.**

#### Contact information

Contractor company:	Owner name:
Contractor applicant:	Address:
Contractor address:	Phone #
Phone #	Email address:
Email address:	
Contractor license #	

	<b>CITY OF OCEANSIDE</b> Building Division 300 N Coast Highway Oceanside, CA 92054 760-435-3950 <a href="http://www.ci.oceanside.ca.us">www.ci.oceanside.ca.us</a>	2022 CRC
		6/1/2023 - 12/31/2025 <i>Effective Date</i>

**AFFIDAVIT FOR THE RE-ROOFING OF EXISTING SITE- BUILT SINGLE-FAMILY RESIDENTIAL STRUCTURES - (Cont.)**

I \_\_\_\_\_ the Permit Holder, do affirm and certify that the roofing system installed under permit number \_\_\_\_\_ and located at \_\_\_\_\_ was installed under my supervision; and the roofing system is in compliance with Chapter 9 of the California Residential Code. The roofing system as installed is described in the following sections:

**Roof Permit Type**

(Check/Complete all that apply)

- Replacement Roofing     Recovering     Repair/Maintenance

**Roofing Category Scope of Roofing Work**

(Check/Complete all that apply)

- |   |   |
|---|---|
| <input type="checkbox"/> Asphalt Shingles           | <input type="checkbox"/> Flat Roof (membrane, built-up, etc.) |
| <input type="checkbox"/> Mechanically Fastened Tile | <input type="checkbox"/> Mortar/Adhesive Set Tile             |
| <input type="checkbox"/> Metal Panels/Shingles      | <input type="checkbox"/> Wood Shingles/Shakes                 |
| <input type="checkbox"/> Other: _____               | <input type="checkbox"/> Other: _____                         |
- Flat Roof Area ( $\leq 2''/12''$ ): \_\_\_\_\_ s.f.    Low Slope Roof Area ( $> 2''$  to  $4''/12''$ ): \_\_\_\_\_ s.f.  
 Steep Slope Roof Area ( $\geq 4''/12''$ ): \_\_\_\_\_ s.f.    Total Roof Area Under This Permit: \_\_\_\_\_ s.f.

**Roof decking attachment for site-built single-family residential structures.**

Wood structural panel sheathing shall be fastened to roof framing with 8d ring-shank nails at 6 inches on center at edges and 6 inches on center at intermediate framing.

Was the roof diaphragm evaluated for insufficient or deteriorated connections? \_\_\_\_\_

Were any of the roof diaphragms in need of replacement? \_\_\_\_\_ Approx. square footage \_\_\_\_\_

What type of material was used to replace the deficient roof diaphragms? \_\_\_\_\_  
(CDX,FRP,OBS, ETC.)

Has the roof sheathing been fastened to Code? \_\_\_\_\_ Type of fastener: \_\_\_\_\_

Has the embedment of the diaphragm fasteners been verified? \_\_\_\_\_



# CITY OF OCEANSIDE

Building Division  
300 N Coast Highway  
Oceanside, CA 92054  
760-435-3950  
[www.ci.oceanside.ca.us](http://www.ci.oceanside.ca.us)

2022 CRC

6/1/2023 - 12/31/2025  
*Effective Date*

## Steep Slope Roof Information (>4" in 12")

Roof Slope: \_\_\_\_\_ inches in 12 inches    Product Approval #: \_\_\_\_\_

### **AFFIDAVIT FOR THE RE-ROOFING OF EXISTING SITE- BUILT SINGLE-FAMILY RESIDENTIAL STRUCTURES - (Cont.)**

Manufacturer: \_\_\_\_\_ Spec #: \_\_\_\_\_ Deck Type: \_\_\_\_\_

Roof Covering: \_\_\_\_\_ Roof Covering Style: \_\_\_\_\_

(IE: Concrete Tile, Asph. Shingles, etc)

(IE: Flat, Spanish S, Three Tab, etc)

Roof Covering Attachment Method: \_\_\_\_\_

(Ex: Foam, Nail & Clip, Fastener type and number per tile, shingle, etc (diameter and length))

Indicate type of secondary water barrier method: \_\_\_\_\_

Underlayment Type: & head lap in inches: \_\_\_\_\_

Fastener Spacing for Base Sheet/Underlayment Attachment:

Field: \_\_\_\_\_ inches on center at laps & \_\_\_\_\_ rows at \_\_\_\_\_ inches on center

Perimeter: \_\_\_\_\_ inches on center at laps & \_\_\_\_\_ rows at \_\_\_\_\_ inches on center

Corners: \_\_\_\_\_ inches on center at laps & \_\_\_\_\_ rows at \_\_\_\_\_ inches on center

Drip Edge (Mat'l, Size, Ga. & Fastener Type and Spacing): \_\_\_\_\_

Valleys (Mat'l, Size, Ga. & Fastener Type and Spacing): \_\_\_\_\_

Other Flashing (Mat'l, Size, Ga. & Fastener Type and Spacing): \_\_\_\_\_

Hip and Ridge, Support and Tile Attachments: \_\_\_\_\_

Installed Tile Head Lap in inches: \_\_\_\_\_

Ridge Vents ( Mat'l & Fastener Type and Spacing): \_\_\_\_\_

## Low Slope Roof Information (>2" to 4" in 12")

Roof Slope: \_\_\_\_\_ inches in 12 inches    Product Approval #: \_\_\_\_\_

Manufacturer: \_\_\_\_\_ Spec #: \_\_\_\_\_ Deck Type: \_\_\_\_\_

Roof Covering: \_\_\_\_\_ Roof Covering Style: \_\_\_\_\_

(IE: Concrete Tile, Asph. Shingles, etc)

(IE: Flat, Spanish S, Three Tab, etc)

Roof Covering Attachment Method: \_\_\_\_\_

(Ex: Foam, Nail & Clip, Fastener type and number per tile, shingle, etc (diameter and length))

Indicate type of secondary water barrier method: \_\_\_\_\_

Underlayment Type: & head lap in inches: \_\_\_\_\_

Fastener Spacing for Base Sheet/Underlayment Attachment:

Field: \_\_\_\_\_ inches on center at laps & \_\_\_\_\_ rows at \_\_\_\_\_ inches on center

Perimeter: \_\_\_\_\_ inches on center at laps & \_\_\_\_\_ rows at \_\_\_\_\_ inches on center

Corners: \_\_\_\_\_ inches on center at laps & \_\_\_\_\_ rows at \_\_\_\_\_ inches on center

Drip Edge (Mat'l, Size, Ga. & Fastener Type and Spacing): \_\_\_\_\_

Valleys (Mat'l, Size, Ga. & Fastener Type and Spacing): \_\_\_\_\_

Other Flashing (Mat'l, Size, Ga. & Fastener Type and Spacing): \_\_\_\_\_

Hip and Ridge, Support and Tile Attachments: \_\_\_\_\_

Installed Tile Head Lap in inches: \_\_\_\_\_

Ridge Vents ( Mat'l & Fastener Type and Spacing): \_\_\_\_\_

	<b>CITY OF OCEANSIDE</b> Building Division 300 N Coast Highway Oceanside, CA 92054 760-435-3950 <a href="http://www.ci.oceanside.ca.us">www.ci.oceanside.ca.us</a>	2022 CRC
		6/1/2023 - 12/31/2025 <i>Effective Date</i>

**AFFIDAVIT FOR THE RE-ROOFING OF EXISTING SITE- BUILT SINGLE-FAMILY RESIDENTIAL STRUCTURES - (Cont.)**

**Flat Roof Information (>2” in 12”)**

Roof Slope: \_\_\_\_\_ inches in 12 inches    Product Approval #: \_\_\_\_\_

Manufacturer: \_\_\_\_\_ Spec #: \_\_\_\_\_ Deck Type: \_\_\_\_\_

Indicate type of secondary water barrier method: \_\_\_\_\_

Base Sheet & Type: \_\_\_\_\_

Base Sheet Fasteners / Bonding Material: \_\_\_\_\_

Ply Sheet Number and Type: \_\_\_\_\_

Ply Sheet Fasteners/ Bonding Material: \_\_\_\_\_

Top Ply: \_\_\_\_\_

Top Ply Attachment / Bonding Material: \_\_\_\_\_

Drip Edge, Material, Size , Gauge and Fastener Type: \_\_\_\_\_

\_\_\_\_\_

Other Flashing, Material, Size , Gauge and Fastener Type: \_\_\_\_\_

\_\_\_\_\_

**Fastener Spacing for Base Sheet Attachment**

Field: \_\_\_\_\_ inches on center at laps & \_\_\_\_\_ rows at \_\_\_\_\_ inches on center

Perimeter: \_\_\_\_\_ inches on center at laps & \_\_\_\_\_ rows at \_\_\_\_\_ inches on center

Corners: \_\_\_\_\_ inches on center at laps & \_\_\_\_\_ rows at \_\_\_\_\_ inches on center

By his/her signature below, the Permit Holder does affirm and certify that the previously provided applicable information for the roofing system installed under permit number \_\_\_\_\_ and located at \_\_\_\_\_ is true and correct, and that this work was under his/her supervision.

	<b>CITY OF OCEANSIDE</b> Building Division 300 N Coast Highway Oceanside, CA 92054 760-435-3950 <a href="http://www.ci.oceanside.ca.us">www.ci.oceanside.ca.us</a>	2022 CRC
		6/1/2023 - 12/31/2025 <i>Effective Date</i>

**AFFIDAVIT FOR THE RE-ROOFING OF EXISTING SITE- BUILT SINGLE-FAMILY RESIDENTIAL STRUCTURES - (Cont.)**

Signatures must be signed in the presence of Building division staff at the development services counter or notarized.

Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

For Staff use only:	
<input type="checkbox"/> PHOTO DOCUMENTATION PROVIDED <input type="checkbox"/> RAIN REPORT PROVIDED	
<b>Owner verified by:</b>	<b>Date:</b>
<b>Contractor verified by:</b>	<b>Date:</b>
<b>Rain Event verified by:</b>	<b>Date:</b>
<b>Approved by:</b>	<b>Date:</b>

**RETURN THIS FORM WITH THE \$40.00 FEE TO THE BUILDING DIVISION COUNTER.  
 SCHEDULE A FINAL INSPECTION ONCE THIS FORM IS APPROVED.**

**For questions or concerns please contact:**

**John Gomez**

**Acting Chief Building Official**

[jggomez@oceansideca.org](mailto:jggomez@oceansideca.org)

**(760) 435-3524**