



City of Oceanside  
 Building Division  
 300 N Coast Hwy  
 Oceanside CA 92054  
 (760) 435-3950

# Application for Permit Exemption

Electronic Submittals Require a Valid Email Address for Document Upload via a Box.com Account.

INSTRUCTIONS FOR APPLICANT		EXEMPTION NO.	
<p>An exemption from a building permit is contingent on compliance with all codes and ordinances. This document is for the purpose of validating and recording work proposed to be done under permit exemption. No inspections are made for exempted work. It is the owner's responsibility to construct the work as indicated hereon, and to comply with all applicable codes and ordinances. <b>Please fill out all parts of the application completely - failure to do so will delay processing.</b></p>			
<b>Property Owner Declaration</b>	I hereby affirm that I, the property owner, have read and shall comply with these instructions. I understand that processing of this application will be delayed if the instructions are not followed.	Property Owner Signature	
PART I PROPERTY & APPLICANT INFORMATION			
Project Address		C.E. Case No.	
Prop Owner Name		Date	
Email Address		Phone No.	
PART II PROJECT DESCRIPTION - Photo documentation is required for structures already constructed.			
Please describe the scope of your project; i.e. location, size, height, type of materials, and how the structure will be used.			
PART III PLOT PLAN - or indicate if attachment is provided			
Please provide a diagram of your property showing all existing and proposed structures. Provide dimensions of the proposed structure (width, length, height) and the distance from the structure to adjacent property lines and other structures.			

-----Building Division Use Below This Line-----

The following approvals are required for the proposed revisions				Received By:	Date:
Division	Status	Reviewed By	Date	Notes / Reason for Denial	
<input type="checkbox"/> Planning	<input type="checkbox"/> Approved <input type="checkbox"/> Denied				
<input type="checkbox"/> Engineering	<input type="checkbox"/> Approved <input type="checkbox"/> Denied				
<input type="checkbox"/> Fire Prevention	<input type="checkbox"/> Approved <input type="checkbox"/> Denied				
<input type="checkbox"/> Water Utilities	<input type="checkbox"/> Approved <input type="checkbox"/> Denied				
<input type="checkbox"/> Building Official	<input type="checkbox"/> Approved <input type="checkbox"/> Denied				